



Updating your address with USCIS is **required by law** for almost all non-citizens and is essential to ensure you continue receiving important immigration notices, such as biometrics appointments, interview notices, and Requests for Evidence. USCIS does **not** forward mail through USPS, so you must update your address directly with USCIS.

Below are detailed steps to guide you through the process.

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## 1. Prepare Before You Begin

Gather the following information, which you will need to complete the online update:

- Your **full legal name** and **date of birth**
- Your **Alien Registration Number (A-Number)**, if you have one
- Your **old address** and **new address**
- The **receipt number** for each immigration application or petition you currently have pending (e.g., starting with “IOE,” “EAC,” “WAC,” “LIN,” or “SRC”). These receipt numbers allow USCIS to update the address on each case.

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## 2. Create or Log In to Your USCIS Online Account

Most applicants should complete their address change using the **USCIS Enterprise Change of Address (ECOA)** tool inside their online account, which updates information almost immediately.

Here's how:

1. Visit: <https://my.uscis.gov>
2. **Log in** using your existing credentials.
3. If you don't have an account, click “**Create an account**” and follow the setup instructions.

USCIS recommends using an online account because it is faster, meets legal requirements, and prevents delays.

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### 3. Navigate to the Address Change Tool

Once you're inside your USCIS account:

1. Go to the **“My Account”** dropdown menu.
2. Select **“Profile”** or **“Change of Address”** (the E-COA tool).
3. Open the address change form.

This tool works for most people with pending or approved cases—even if you originally filed by mail.

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### 4. Enter Your Updated Information

You will be prompted to:

1. Enter your **new physical address**
  - A separate mailing address is optional.
  - USCIS recommends formatting your address using the USPS ZIP Code Lookup tool to avoid errors.
2. Provide your **old address** for verification.
3. Input the **receipt numbers** for every pending case so USCIS updates each one.  
*If you skip this, your cases may not be updated correctly.*

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### 5. Review and Submit

Carefully review all details before submitting the form.

After submitting:

- You should receive a **confirmation notice** through your USCIS online account.
- Save a copy of the confirmation for your records.

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## 6. Special Situations

Some clients **cannot** use the online tool and must follow specific procedures (e.g., VAWA self-petitioners, T or U visa applicants, or individuals in certain protected categories). If the website instructs you that the ECOA cannot be used for your case, follow the special instructions provided on USCIS's address-change guidance page.

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## 7. Alternative Option: File by Mail (If Necessary)

If you cannot or prefer not to use the online tool, you may mail **Form AR-11 (Alien's Change of Address Card)** to USCIS.

However, USCIS warns that mail-in changes:

- Do **not** update addresses across your cases automatically
- Takes longer to process

USCIS strongly recommends submitting updates online whenever possible.

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## 8. Remember to Update USPS Separately

Updating your address with USCIS does **not** update your address with USPS, and USPS **will not forward USCIS mail**.

You must update your address with **both** agencies to avoid missed correspondence.

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